

Mukhanyo Theological College is an accredited Christian educational institution in South Africa with growing a network of centres and distance learning sites in southern Africa. Mukhanyo gives glory to God by equipping church leaders and other Christians in Africa.

The college is now seeking to appoint an experienced, qualified, skilled, and motivated:

JHB Campus Manager

Key roles and responsibilities:

- Manage all activities of the Johannesburg Campus, including marketing, facilitation, staff coordination, student support, administration, and related responsibilities.
- Teach at the diploma and degree levels in the areas of Old Testament, New Testament, Dogmatics, and/or other subjects, to be determined by previous experience and present need.
- Work with local churches and leaders to present the ministry and market for students.
- Manage the various staff members, facilitators and others serving at the learning centre.
- Coordinate communication with executive and academic management, the student records office, the finance department, and other internal role players.
- Manage the centre finances, assist with donor relations, and give inputs into annual budgeting.
- Participate in various meetings, planning sessions, and other related Mukhanyo forums.

The desired candidate will:

- Demonstrate faith in Christ as defined by the Bible and as expressed consistently through a godly lifestyle that radiates the fruits of the Spirit with active participation in a Christian church.
- Promise to uphold the mission, vision, confessional statements, and values of the institution.
- Hold a master's or doctor's degree in Christian theology, have many years of experience in pastoral ministry and ideally at least three years of experience in formal theological education.
- Show ability to effectively communicate, also in writing, as appropriate for the audience.
- Demonstrate organizational and planning skills, timeliness, information gathering and monitoring skills, teamwork, and attention to detail and accuracy.
- Show competency in personal initiative, reliability, confidentiality, and communication skills.
- Be able to use computer systems to communicate and to process information.
- Demonstrate excellent interpersonal, conflict resolution, and communication skills with the ability to provide administration within a multicultural institution.
- Previous experience in management, education management, or education is preferred.
- Feel called by God to serve at Mukhanyo and to thus work for the coming of Christ's kingdom.

Potential candidates are requested to submit by email their resume/CV with at least two references to the Principal, dr Brian de Vries (brian.devries@mtc.ac.za, 079 933 9884). Further information re Mukhanyo's mission & vision, ministries requirements, expectations, and other details will be provided upon request.