

Mukhanyo Theological College is a Christian educational institution in South Africa with a network of campuses and distance learning support centres in southern Africa. Mukhanyo gives glory to God by equipping church leaders and other Christians in Africa.

The college is now seeking to appoint an experienced, skilled, and motivated:

Distance Learning Centre Tutors

Key roles and responsibilities:

- Establish and maintain a local Distance Learning Support Centre in his church/community (NOTE: minimum of two tutors required to establish a centre).
- Promote the Mukhanyo distance learning programme to prospective students in the area.
- Guide potential students through the registration process and conduct entrance interviews.
- Manage the centre following the rules and procedures provided by Mukhanyo.
- Keep student academic & financial reports and maintain good credit history with Mukhanyo.
- Oversee classes, tests and examinations according to established rules and procedures.
- Attend the annual training functions hosted by Mukhanyo.
- Mentor and develop students beyond the classroom through personal relationships and counselling.
- Provide regular feedback to the Distance Manager concerning the development and progress of the students and the Distance Learning Support Centre.

The desired candidate is to:

- Demonstrate faith in Christ as defined by the Bible and as expressed consistently through a godly lifestyle that radiates the fruits of the Spirit with active participation in a biblical church
- Promise to uphold Mukhanyo's mission, vision, confessional statements, and values.
- Hold a minimum of Bachelor degree in any field of study or a two-year Diploma in Theology.
- Have experience in teaching.
- Be a member of an evangelical church for at least three years.
- Demonstrate organisational and planning skills, timeliness, good stewardship, attention to detail, and accuracy.
- Show competency in personal initiative, reliability, confidentiality, and communication skills.
- Be able to use a computer and have regular access to the internet to send or receive emails from Mukhanyo.
- Be accessible by cell phone and daily read his SMS or WhatsApp messages.
- Demonstrate excellent interpersonal, discipleship, and conflict resolution skills with the ability to provide administration within a multicultural institution.
- Agree to fulfil the role of tutor according to the predefined rules and regulations and the code of conduct.
- Be either self-supporting or financially supported by their local church/ministry.
- Feel called by God to serve at Mukhanyo and thus work for the coming of Christ's kingdom.

Men interested in volunteering for the position of Distance Learning Centre Tutors are to contact the Distance Manager, Glyn Williams (distance@mukhanyo.ac.za, 011 339 1223) for further information concerning requirements, expectations, and/or other details. Applicants will be requested to participate in an interview.