

Mukhanyo Theological College (MTC) is an educational institution in KwaMhlanga that glorifies God by equipping Christians in several academic fields and on a variety of levels in order to serve local churches and communities. The college is now seeking to appoint an experienced, skilled, and motivated videographer or small video company to assist in the recording and editing of lectures to be distributed to our distance groups.

Business Opportunity: Videographer

This new opportunity at Mukhanyo requires the right dedicated person/ small company to collect all recorded material, edit it, and return it to the KwaMhlanga campus. The position will require flexi hours based on the number of recordings to edit. Payment will be per edited lecture as required to be invoiced at the end of each month according to agreed rates and terms.

Key Roles and Responsibilities:

- Initial visit to the studio to ensure that all equipment is set up optimally, and thereafter at least twice per year to ensure continuous optimal operation.
- Guiding the MTC camera operator to ensure recording is done in the way required for editing.
- Assist in recording other assemblies like the graduation, supplying cameras, and audio equipment.
- Give feedback to direct lecturers to capture specific action for the camera for optimal results.
- Use own software to edit captured video to create concise, educational, and visually pleasing lectures.
- Knowledge of cameras and equipment.
- Calibrating and maintaining equipment.
- Troubleshoot problems with equipment and suggesting improvements.
- Working with the MTC studio staff as part of a production team to edit recordings.
- Inserting closed captioning, graphics, or other on-screen text into a video.
- Adding computer graphics and special effects to a video.
- Ensure the studio is managed in a professional way with high regard for the equipment.
- Collect recorded material in KwaMhlanga and return it once edited.

General Requirements:

- Creativity and attention to detail.
- Ability to work under deadline pressure.
- Manage time efficiently.
- Attention to detail.
- Stick to agreed upon schedule.
- Very good English communication skills (written and verbal).

Technical Requirements:

- Understanding of post-production techniques.
- Knowledge of DaVinci, Vegas-Pro, Coral, or other editing software.

- Knowledge of Black Magic software.
- Sound Management.
- Storing recorded and edited material on the Mukhanyo storage devices
- Ability to use snippets of film and be able to edit it into a cohesive whole.
- Technical acumen to be able to operate, configure, set up, and fix video, audio, lighting, or other production equipment.

The desired candidate/ company must:

- Show respect to the MTC vision and mission:
Mukhanyo Theological College gives glory to God by equipping church leaders and other Christians in Africa.

Candidates are requested to submit a CV and at least two valid references by email to Jan Pelsers at jan.pelsers@mtc.ac.za before **15 May**. Further information about the position, terms, etc. will be provided upon request. Candidates may be requested for further interviews or testing. If you do not hear from us before 30 May 2021 – please accept that your application was unsuccessful.